

# SFSFL REFEREE MANUAL

1904 Referees for California Football Association



**TEAMS AND LEAGUE HISTORY:** The SFSFL has been playing amateur soccer since 1902. Teams, back then, played in the league called the California Association Football League. Teams played throughout northern California – traveling by boat and train. Several years later, the league would be known as the San Francisco Soccer Football League. It is the longest running amateur league in the country and was given the distinguished honor by USASA as the Premier Elite League in northern California. To officiate here is an honor.

California Association Football League Championship, 1904-1905.

|              |    |    |   |   |    |    |    |
|--------------|----|----|---|---|----|----|----|
| Independent  | 10 | 10 | 0 | 0 | 50 | 8  | 20 |
| Albion Rover | 10 | 7  | 3 | 0 | 36 | 11 | 14 |
| Hornet       | 10 | 6  | 3 | 1 | 30 | 13 | 13 |
| Oakland      | 10 | 6  | 3 | 1 | 30 | 13 | 13 |
| Vampire      | 10 | 3  | 5 | 2 | 9  | 15 | 8  |
| Pickwick     | 10 | 1  | 8 | 1 | 7  | 52 | 3  |
| Eagle        | 10 | 1  | 9 | 0 | 9  | 42 | 2  |

Active Association football clubs exist at

Today, in its 116th year, there are 32 teams and 3 divisions for the 2019 Season. Team clubs go as far back as 1920s to present time. Each year, a team, in each division is crowned champion and is promoted to the next level. The highest division is our own Champions-of-Champions Division, aka Premier Division. Due to the competition level, it can take many years to decades to reach the top division..

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## I. HOW TO LOG INTO SFSFL WEBSITE

1. Go to SFSFL website [www.sfsfl.com](http://www.sfsfl.com).
2. Create a new account by clicking on the login link on the top right hand corner: [User Login](#)

Enter your email address and password

**Email**

**Password**

Login

[Create New User Account](#)

[Reset Password](#)

[Use first and last name for login](#)

All games are placed on this site. If you are receiving email from me via the [www.sfsfl.com](http://www.sfsfl.com) informing you have a game then your account is 'active'. Otherwise, new officials must create an account and the assignor must activate your profile before you can be assigned a match. If you have any questions about logging in, please contact Ian Clarke. IAN CLARKE (iclarke1@comcast.net)

## II. REFEREES LOG-ON INSTRUCTIONS

### a. NEW REGISTRATION – CREATE AN ACCOUNT:

1. Go to <http://www.sfsfl.com/LibLeague/LeagueReferee.php> and select “Create New User Account. Fill out the information. Click the Create User Profile. The assignor will receive an email to activate your account. Also, update your calendar for dates not available.

#### Create a New User Account

| User Profile  |   |
|---|---|
| <a href="#">Return To Login</a>   |   |
| To apply changes click the Create User Profile button at the bottom of the page |   |
| Login Information   |   |
| Email   | <input type="text"/>                          |
| Password  | <input type="password"/>                      |
| User Information  |   |
| First Name  | <input type="text"/>                          |
| Last Name   | <input type="text"/>                          |
| Gender  | <input type="text"/>                          |
| Birthdate   | <input type="text"/> yyyy-mm-dd or mm-dd-yyyy |
| Phone   | <input type="text"/> xxx-xxx-xxxx             |
| Address   |   |
| Address   | <input type="text"/>                          |
| City  | <input type="text"/>                          |
| State   | CA <input type="text"/>                       |
| Zipcode   | <input type="text"/>                          |
| Preferences   |   |
| Receive League Email  | <input type="checkbox"/>                      |
| <input type="button" value="Create User Profile"/>                              |   |

## b. CURRENT USERS:

1. Go to <https://www.sfsfl.com/LibLeague/LeagueReferee.php> and click the following link to login: [User Login](#) type your first name, last name and password, click the "Submit" button.

Enter your email address and password

Email

Password

Login

2. Make sure that your information is current and calendar is up-to-date and you have submitted a [W9 form](#) (without this on file, can't be paid). If you have moved since last season, please submit a new W9 form.

## III. ACCEPTING/DECLINING GAMES

| Date/Time            | Day | Time    | Venue           | Div | Home Team  | Score | Away Team  | Assign | Referee           | Ref Status | Hrs | Competition | Game Status | Total |
|----------------------|-----|---------|-----------------|-----|------------|-------|------------|--------|-------------------|------------|-----|-------------|-------------|-------|
| 03/05/17<br>03/05/17 | Sun | 10:00am | Beach Coastal 4 | MAJ | Total FC   |       | Del Mar FC | CR     | Clark, Doug       | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 10:45am | Beach Coastal 4 | MAJ | Del Mar FC |       | SF FC      | AR     | McCrimmon, Andrew | confirmed  | 2   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 4 | 1ST | Del Mar FC |       | SF FC      | AR     | Almes, Chris      | confirmed  | 2   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 1:45pm  | Beach Coastal 4 | 1ST | Del Mar FC |       | SF FC      | AR     | McCrimmon, Andrew | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 2:45pm  | Beach Coastal 4 | 1ST | Del Mar FC |       | SF FC      | AR     | Clark, Doug       | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 10:00pm | Beach Coastal 1 | PRE | Del Mar FC |       | SF FC      | CR     | Hastings, Steve   | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 3:00pm  | Beach Coastal 1 | PRE | Del Mar FC |       | SF FC      | AR     | Pepich, Rayvon    | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 5:00pm  | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | CR     | Craig, Bruce      | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 10:45am | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Rodriguez, Carlos | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Craig, Bruce      | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Pepich, Rayvon    | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Smith, Jeff       | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Permar, Stewart   | assigned   | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Kirk, Tim         | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | CR     | Wark, Brian       | confirmed  | 2   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Ruiz, Jorge       | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Buchanauer, John  | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | CR     | Ruiz, Jorge       | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Wark, Brian       | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Buchanauer, John  | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | CR     | Sarheyev, Igor    | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Sarheyev, Alkasi  | confirmed  | 1   | libaut      | scheduled   |       |
| 03/05/17             | Sun | 12:45pm | Beach Coastal 3 | MAJ | Del Mar FC |       | SF FC      | AR     | Thashenko, Alex   | confirmed  | 1   | libaut      | scheduled   |       |

SFSFL runs from spring to early fall. Teams play up to 22-24 games a season, with make-up games being played at night (i.e., rain-out, USASA tourney, etc). The first half of season match

schedule is uploaded online at the beginning of the season while the second half schedule is uploaded in mid-May or June. **You may request games but the assignor will make the assignment.** This decision is based on factors such as: team chemistry (both referee crew and teams); league officials/commissioners feedback; your experience, your service to the game and league, and other factors (i.e., mentoring requests, assessment, travel request with other officials).

- a. Assignments: The assignor will send you an email re: your assignment. You need to log in & select: confirm or decline. Delaying the process after receiving your assignment affects the teams, the league and potential assessments for other officials.
- b. Responsibility of official:
  1. Update your calendar – showing you are available on the calendar and then sending me a note after you've been assigned a match that you are no longer available is discourteous to the league, your officials and shows lack of responsibility.
  2. Accept/decline game when you are sent your assignment. If by Wednesday after game assignment has been posted and there is no response, I will take you off the match(es) and reassign match to other official(s). (Note: League officials, commissioners as well as CSAN/CNRA representatives are looking at assignments as well.)
  3. Know where the field location and direction to field; have assignor and commissioner's phone numbers readily available to call or text.
  4. Complete and submit your paperwork correctly (see Paperwork & Procedures).
  5. Read and know the Rules of Competition prior to arriving.
  6. Read and note teams' standing and team colors (which you can find online).
  7. If you are requesting an assessment go to [CNRA website](#) and follow their instructions. Please also notify the assignor and your crew;
  8. Arrive on time – 30-45 minutes before your match; dress professionally and bring your equipment (including your flags and liquids). (Note: allow time for traffic, go online for traffic reports). Teams must be checked in 15 mins prior to game time. If being assessed, please coordinate arrival time with your crew.
  9. Report to Field Commissioner; pick-up your game card; meet your crew; know where to place your equipment before checking field and teams.
  10. Remember to pick-up your OWN equipment before you leave and make sure you let the commissioner know you are leaving AFTER he has reviewed your paperwork.

11. VERY IMPORTANT: check your bag for any player passes you may be holding – don't leave with player passes with you – this causes hardship for everyone involved.)

12. Send-off reports must be reviewed by all officials and submitted to the commissioner along with the player pass. Should not be taken home.

c. Late cancellation. The referee should contact the assignor via email:

[jstaben@coastal.ca.gov](mailto:jstaben@coastal.ca.gov), text (415) 513-2035 or call. Second, the official should be responsible to find a suitable official to replace him/her that can manage the game. In all cases, notify the assignor (the field commissioners' phone numbers are also listed in the manual). The Commissioners, teams and board expect you to adhere to this policy.

**IV. RULES OF COMPETITION:** For over 116 years the rules of competition have not changed - very much. But let teams know what FIFA updates or LOTG may be during check-in.

*To the Captain—*

Don't grumble at a player if he makes a mistake. Speak cheerfully to him; no one is more annoyed than the offender.

Don't forget there is a difference between leading and driving. Adopt the former with your team.

Don't make special favorites in the team. You are all players.

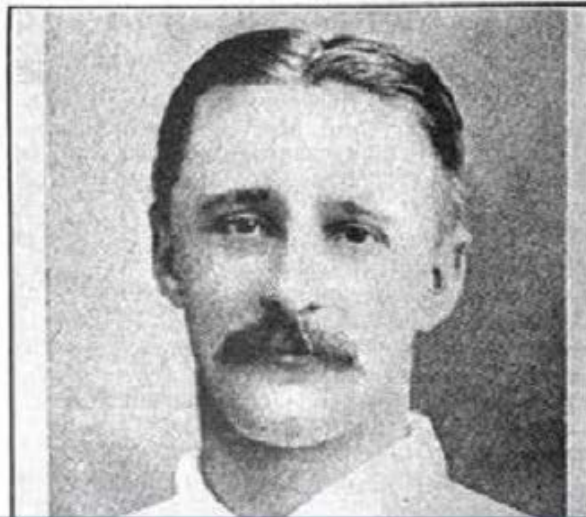
*To the Players in General—*

Don't lose your temper. If you do, you are a beaten man.

Don't argue with the referee. He is the judge—not you.

Don't play foul. There is more credit in being beaten by a good player than in having beaten a poor one.

Learn to take a defeat as well as a victory. This is a test of sportsmanship.



**a. REPORT TO COMMISSIONER:**

1. Report to Commissioner upon your arrival; pick-up game card; bring your game assignment with you and coordinate with your referee crew;

2. Dress the part before meeting with teams; note which team is home team ahead of time;
3. Be courteous to team coaches;
4. Report back to Commissioner if there are any issues;
5. Fill out [game card](#) (team names, field location and field # and PRINT your name(s) on the game card; keep in safe area) and hold onto game card until you leave and submit your paperwork to commissioner;

**b. RULES:**

1. Teams are checked in 15 minutes before kick-off; all 3 officials attend to this procedure and/or the Center Referee will direct you to do so; (if you have back-to-back games, than request the Commissioner to assist you);
2. Check in the 11 STARTERS only;\*\*
3. NEW: **Up to 25 players** can be placed on a team roster but only 18 players are allowed to play; (Note: be courteous toward the coach. He probably will tell you they're waiting for their starters or can't fill out form yet – they know the rule but politely remind them to fill out their name and player ID number); Players without pass b/c of registration issue should be addressed with the Commissioner;
4. Both teams must submit a completed team roster AND must be signed by the manager;
5. Game roster should include: date, home/opponent team name, CSAN #s, correct spelling of player and coach is **REQUIRED** to sign team roster. **If a premier player is playing on his reserve team, coach needs to indicate this – ie., upper team.** (up to 3 Premier players can play down. Up to 5 reserve players may play up.)

\*\*Only check-in the 11 starters – there are columns for starters and subs; (See [game card](#)); each starter checks-in with a CSAN issued current pass; (no pass, no play – NO EXCUSES (with exception from assignor and/or League official, i.e., using the online registration form or CSAN letter of approval or they have a 3 day paper pass (WHICH SHOULD BE RETURNED TO TEAM post-game)) – have the Commissioner handle this if the manager has any quetion), NOTE: league is now registering players online, under emergency basis, commissioner will carry current team roster showing current player registration. Also teams are using 3 day paper pass – which allows a player up to 3 Sundays to play.


6. Keep starter passes and game card together; do not return them after registering in the team;





7. Only 1 coach may give technical advice to team, subs should wear bibs (Note: subs shouldn't warm up with soccer ball and be ready at half-way line if they want to enter the field of play); (if the team has a technical staff to help injured players, allow him/her to enter the field.)
8. All games run on time; (Note: to speed-up this process, do the coin-toss ahead of time, collect the 3 game balls from the HOME team and walk onto the field as a team);
9. AR1 is responsible for holding both team rosters – especially during checking in of subs;
10. FIFA rules apply for all substitutions and up to 7 substitutes are allowed to play in the league. AR1 should check roster with player pass – if sub is not ready, then **DON'T DELAY THE SUBSTITUTION**. Subs must enter and be ready at half-way mark and not at bench; check-off or print "S" on roster to indicate subs;
11. Player/subs may re-enter match;
12. Premier players may play on their Reserve team; Reserve players may play on their Premier team; (Note: up to 3 premier players may play on their reserve team & up to 5 reserve players may play on their Premier team. Player passes will indicate name of team and the words "Reserves" on Club Reserve teams);
13. Prior to the match, a team may change a starter. However, **NO** team may add a player/substitute on roster after game has started; (NOTE: if coach is unsure if player will arrive, ask that they include player's name on the team roster prior to leaving the check-in process);
14. Game balls should be collected after home team check-in, at half-time and at the end of the match;
15. Referee crew should review passes and team roster; AR1 should remember to place all passes together; all officials should be discussing issues occurring in match and to adjust as deem necessary;
16. After final whistle has blown, collect soccer balls and return together as a crew;

### C. PAPERWORK & PROCEDURES



**San Francisco Soccer Football League, Inc.**  
 Founded 1962  
 2424 Mariposa Street, San Francisco, CA 94110  
 (415) 863-8202 (415) 663-0893

Division: **Majors** Game Date: **3-26-2011**  
 Roster For: **United SC** Opponent: **Celtic**

| Registration No. | Player Name (Last, First) | Shirt No. | Ref's Mark |
|------------------|---------------------------|-----------|------------|
| CSAN 2289        | Beckham, Quill            |           |            |
| CSAN 8836        | Choi, Ben                 |           |            |
| CSAN 8180        | Fitz, Greg                |           |            |
| CSAN 28062       | Gardner, Brian            | 16        | (S)        |
| CSAN 55740       | Geoffrey, Ryan            | 3         | /          |
| CSAN 2276        | Hammer, Robert            | 1         | /          |
| CSAN 45519       | Jays, Dillon              | 4         | /          |
| CSAN 52943       | Milner, John              | 18        | /          |
| CSAN             | Kilmer, Dustin            |           |            |
| CSAN 52224       | Korntan, Berk             | 7         | /          |
| CSAN 43282       | Mann, Johnny              | 8         | /          |
| CSAN 6266        | Milner, John              |           |            |
| CSAN 37849       | Oliver, Justin            | 14        | (S)        |
| CSAN 48191       | Phibbs, Cy                | 16        | (S)        |
| CSAN 25281       | Phillips, Alberto         | 17        | /          |
| CSAN 21388       | Schneider, Andy           | 22        | /          |
| CSAN 49992       | Spook, Todd               | 2         | /          |
| CSAN 26581       | Sonnenback, Matt          | 9         | /          |
| CSAN             | Trotter, Arthur           | 12        | /          |
| CSAN 28088       | Trasler, Rich             |           | (S)        |
| CSAN 14600       | Vitola, Nick              | 5         | /          |
| CSAN 52046       | Vite, Peter               | 15        | (S)        |

**33633 QVASHA JULIAN 13 (S)**  
**4800 YC YC**  
**4800 YC YC**

Manager/Coach/Ref Name: **Jeff Miller**

NOTES  
 1. A goal and permitted time and goal for goals in the 90 minutes before game time.  
 2. Unexcused absences require a game suspension.  
 3. Players who are suspended are not allowed to play. NO RESCHEDULE.  
 4. A goal at the end of the game is not a goal unless the referee has blown the whistle.

\*Player: **NONE** Club \_\_\_\_\_ Reg # \_\_\_\_\_  
 Cautioned for \_\_\_\_\_  
 \*Player: \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_  
 Cautioned for \_\_\_\_\_  
 \*Player: \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_  
 Cautioned for \_\_\_\_\_  
 \*Player: \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_  
 Cautioned for \_\_\_\_\_

**San Francisco Soccer Football League Score Card**  
 Date: **3/26/11** Place: **FRENCHMAN**  
 Division: **MAJORS** Ref: \_\_\_\_\_  
 Home Team: **UNITED SC** Visiting Team: **CELTIC**  
 Score: **10:55** TIME **11:42**  
 Start Referee: **JEFF MILLER** Referee: **JEFF MILLER**  
 Line Callers: **MARK HARRIS** Referee: **MARK HARRIS**  
 Referee: **MARK HARRIS** Referee: **MARK HARRIS**  
 Referee: **MARK HARRIS** Referee: **MARK HARRIS**

| HT | HT | HT | HT | HT | HT | HT | HT | HT | HT |
|----|----|----|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 |

Referees need to compare final score, YC/RC, player, team roster. Fill out the [game card](#), start-time, score/Player# that scored and time; # of YC/RC issued; Print player name and CSAN number and reason for card being issued (note: 7 cautions, 7 send-off);

1. Return player passes to team coach but keep the player pass who received a red card; (Note: have coach count passes and make sure you don't have any in your bag or pocket);
2. Note: any incident(s) on back of game card (i.e., player injury, broken post, etc);
3. Remember to complete the [game card](#) and print your names on game card (no name, no pay; incomplete game card = delay of your pay);
4. Send-off report should be completed and reason for send-off explained properly (statements like 2 YC doesn't mean anything; OGSO means nothing – tell a story to punish the crime);
5. Submit game card, team rosters and send-off report and pass to commissioner before you leave; they must review and give their okay;
6. NOTE: The game cards are kept for 5 years by the league. Any referee abuse is sent to CSAN office along with player pass. All send-off matters not pertaining to referee abuse are held before the SFSFL disciplinary board - hearings are held Thursday evening; supplemental report if required should be filled out. All game cards are reviewed at the office by the Board. The league keeps track of YC and RC (5 YC= 1 game suspension; accumulation of RC by same team or player = disciplinary hearing with Executive Board and probation). CSAN hearings are held separately from league matter. The league also may have to come before CSAN. In short, your paperwork is very important. You may expect to be contacted for further information regarding a disciplinary matter before the league and/or CSAN.

d. **FIELDS** (can also be found on website under [Fields and Location](#))

e. **RAIN-OUT:** Grass fields are the only fields closed if it is raining. They are West Sunset, Polo or Boxer. The league will notify you or go to the website to verify that the fields are closed.

V. **REFEREE PAY:** In 1902, referees worked for free. In 1904, referees were given pay - \$2 per game. Today, we pay a bit more. The teams are paying you via their membership and the league is responsible in paying you via a check.

You will be paid by check sent to you by the league's treasurer.

1. Any referee working in the SFSFL must submit an [W9 form](#); (Note: If you moved in the past year, then a new W9 should be filled out);
2. W9 should be sent to SFSFL, 2424 Mariposa Street, San Francisco, CA 94110. You may e-mail a signed W9 to the league treasurer (LUIS FLORES (treasurer@sfsfl.com)) and send me a copy. This will be kept confidential;
3. No W9 = no pay;
4. You receive your payment by the beginning of the month following month that finished (i.e., if you worked the month of March, will be paid by the first week of the following month, i.e., April);
5. **TAXES:** 1099 forms are sent to officials who earns more than \$600;
6. **NOTE:** Treasurer reviews game assignments that are online; he doesn't review your profile so if you moved, let us know. The treasurer will notify who has not submitted their W9 to league officer. If you don't respond to our request to submit a form, you won't get paid.
7. Premier pays \$70-\$50-\$50; Major/First pays: \$65-\$45-\$45.

## VI. FORMS:

Notes:

1. A signed and completed line-up card must be given to the referee 15 minutes before game time. No players/substitutes names may be entered or added during game time.
2. Only current CSAN registered players are to be listed.
3. Teams can name up to 25 players on roster but no team shall have more than seventeen (18) players on team line-up card before the start of game time.

4. A maximum of six (6) substitutes shall be allowed during the game. Substituted players may re- enter the game.
5. Five (5) players from the reserve team can be used on the senior team for any game, but at no time may more than three (3) senior team players be allowed to participate on the reserve team.
6. All players must have a pass with exception from assignor and/or League official, i.e., using the online registration form or CSAN letter of approval or they have a 3 day paper pass (WHICH SHOULD BE RETURNED TO TEAM following the match)). If uncertain talk to the Commissioner. NOTE: league is now registering players online, under emergency basis, commissioner will carry current team roster showing current player registration. Also teams are using 3 day paper pass – which allows a player up to 3 Sundays to play.
7. A line-up card submitted incorrectly may risk forfeiture of the match.
8. Coaches and managers are asked to wear bibs at all time or other item to identify them as technical staff. Subs. are also asked to wear bibs and/or stand away from the playing field.
9. Only players/substitutes/coaches and managers are allowed in technical area. Substitutes must wear bibs and not interfere with play. In some cases several venues may stands are close to the field of play (i.e., Beach Chalet) while others do not have an area (i.e, POLO). Use your judgment to effectively control the benches and if there are any issues, to notify the Commissioner.

**W-9**  
Rev. January 2009  
Department of the Treasury  
Internal Revenue Service

**Request for Taxpayer  
Identification Number and Certification**

Give form to the  
requestor. Do not  
send to the IRS.

Name \_\_\_\_\_

Business status, if different from above \_\_\_\_\_

Check appropriate box:  Individual  Sole proprietor  Corporation  Partnership  Other \_\_\_\_\_  Exempt from backup withholding

Address (number, street, and apt. or suite no.) \_\_\_\_\_ Requestor's name and address (optional) \_\_\_\_\_

City, state, and ZIP code \_\_\_\_\_

Last account number(s) from taxpayer \_\_\_\_\_

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 5.

Social security number \_\_\_\_\_  
or  
Employer identification number \_\_\_\_\_

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (I am not using a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding in a case of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Nonresident alien who becomes a resident alien.**  
Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes. If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

- The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
- The treaty article addressing the income.
- The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
- The type and amount of income that qualifies for the exemption from tax.
- Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Foreign persons.** If you are a foreign person, see the appropriate Form W-9 (see Pub. 555, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Sign Here** Separates if U.S. person  Date: \_\_\_\_\_

**Purpose of Form**  
A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate disbursements, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requestor) and, when applicable, to:

- Certify that the TIN you are giving is correct for you and waiting for a number to be issued.
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

**Note:** If a requestor gives you a form other than Form W-9 to request your TIN, you must use the requestor's form if it is substantially similar to this Form W-9.

**San Francisco Soccer Football League Score Card**

Date \_\_\_\_\_ Place \_\_\_\_\_

Beach \_\_\_\_\_ Crocker Amaz \_\_\_\_\_ Other \_\_\_\_\_

Division: Major 1st 2nd 3rd 4th

Home team: \_\_\_\_\_ Visiting Team: \_\_\_\_\_

|          |  |  |  |  |  |       |          |  |  |  |  |  |       |
|----------|--|--|--|--|--|-------|----------|--|--|--|--|--|-------|
| 1st HALF |  |  |  |  |  | SCORE | 1st HALF |  |  |  |  |  | SCORE |
| 2nd HALF |  |  |  |  |  |       | 2nd HALF |  |  |  |  |  |       |

**TIME**

Start 1st half \_\_\_\_\_ end \_\_\_\_\_

Start 2nd half \_\_\_\_\_ end \_\_\_\_\_

Ejections \_\_\_\_\_ Cautions \_\_\_\_\_

Use CSA forms \_\_\_\_\_ Write on next page \_\_\_\_\_

Referee \_\_\_\_\_

Linesman \_\_\_\_\_

Linesman \_\_\_\_\_

\*Player \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_

Cautioned for \_\_\_\_\_

\*Player \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_

Cautioned for \_\_\_\_\_

\*Player \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_

Cautioned for \_\_\_\_\_

\*Player \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_

Cautioned for \_\_\_\_\_

\*Player \_\_\_\_\_ Club \_\_\_\_\_ Reg # \_\_\_\_\_

Cautioned for \_\_\_\_\_



**San Francisco Soccer Football League, Inc.**

Founded 1992  
 2424 Mariposa Street, San Francisco, CA 94110  
 ☎(415) 863-8892 ☎(415) 863-8893

Division: \_\_\_\_\_ Game Date: \_\_\_\_\_  
 Roster For: \_\_\_\_\_ Opponent: \_\_\_\_\_

| Registration No. | Player Name (Last, First) | Shirt No. | Ref's Mark |
|------------------|---------------------------|-----------|------------|
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Manager/Coach Signature: \_\_\_\_\_  
 Manager/Coach (Print Name): \_\_\_\_\_

- NOTES:
1. A signed and completed line-up card must be given to the referee 15 minutes before game time.
  2. Only current (60-day) registered players are to be listed.
  3. Players without jerseys are not allowed to play. NO EXCEPTIONS.
  4. A line-up card submitted incorrectly may risk forfeiture of the match.



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Manager/Coach Signature: \_\_\_\_\_  
 Manager/Coach (Print Name): \_\_\_\_\_

- NOTES:
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  4. A line-up card submitted incorrectly may risk forfeiture of the match.

**VII. [SFSFL REFERENCE MATERIALS FOR REFEREES](#):** The SFSFL has a reference section on its website. Please be familiar with these guides. This manual will also be placed on the site.

**VIII. DISTINCTIONS AND HONORS:** SFSFL has been serving amateur soccer for more than a century. The league, along with CNRA and CSAN honors its officials and members for serving the game. There are over 10 members that have been elected into the USSF Hall of Fame and many members who have receive prestigious awards. Each year, CSAN and USASA have honored past members.

**IX. GALA NIGHT:** The SFSFL hosts a gala night for its members at the end of every season. We also invite officials who have supported and worked in the league by honoring you at this event thru our membership and families.

## **X. PROMOTING THE GAME:** You are the ambassadors of soccer.

Understanding your role, the leagues and assignor's role are all important. We are now in a new era and working as a team.

We have CNRA Academies, CYSA & North Cal Cup games, and National to State Adult Cups to Semi-pro and professional games played in northern California. Take advantage of all this and what is being offered to you. It's your time to shine and serve the game. You never know what doors may open! SFSFL has been a leader for over 116 years. We are proud in continuing to help promote not only the game but its officials that come thru the ranks.

We thank you!!

## **XI. SUMMARY:**

- Be professional & courteous – you represent the league on our fields;
- Accept your assignments early and when you are notified;
- Make sure your W-9 form and profile and availability schedule is current; let the assignor know of any changes;
- Keep current on the LOTG & amendments, read reference materials and links online;
- Know the league rules and procedures;
- Inform your crew regarding your assessment;
- Do not cancel your assignment the night before or day of your assignment or expect no more assignments;
- Follow CNRA rules regarding assessments and let the commissioner and assignor know ASAP – don't want to reassign games the last minute – be courteous;